



user **manual**

uklpg

The purpose of this Manual is to show the user how to enter the details of new installations, vehicle inspections and service and repair events to the UKLPG Vehicle Register so that the public can enquire by using a Vehicle Registration number on the Public Register. The user term in this manual refers to the person who is set up to enter this information – **the UKLPG approved technician.**

The information added to the Vehicle Register will determine the messages that the public will see when a Vehicle Registration number is enquired upon. The manual is designed so that it can be read as a reading guide and also be used to aid when only certain topics need reviewing.

The information entered is for demonstration purposes only and may not represent what you might expect to see in a real gas installation.

Should you have any queries about the system once you have completed your training please use the contact information below:

UKLPG System Administrator – Mike Chapman
Tel Nos: 01425 278591 (not to be given to the public)
Fax Nos: 01425 278636
Email: mike.chapman@uklpg.org

Available on the UKLPG website is an electronic version of these training notes. These will remain the master copy for training notes and will be available for further copies.

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QUICK OVERVIEW OF THE SYSTEM

The system has been designed to help the user who will input the information of the work, the technician responsible, with a simple and easy to follow screen structure. This system only has two main screens to work from. The **vehicle entry screen** is where details of the vehicle are entered. **The hub screen** is where the details of the vehicle work are entered such as front end type, tanks, and work type details.

General principles of the system

- It holds records on vehicles and not owners so Installers details held about their customers is not available to others to see. **There is a restriction on the number of times per day an installer can view vehicle histories. This is to prevent misuse of this information. If you exceed this limit, please contact the system administrator.**
- A vehicle record is available to any Approved Installer to interrogate and add information to.
- The Vehicle Register drives the notice that the public will see and is based on the information at that time held in the database.

Once the user has signed into the system using their own user id and password, they will be presented with the system's "home page"

HOME Page



Welcome to the UKLPG Vehicle Register

What would you like to do next?

| | |
|--|---|
|  Start or Continue an Installation Manage your installations. Having searched for a vehicle, start a new installation record, print forms, or select an installation and continue entering information on it. |  Services Due See a list of services due. You can choose whether to look for those due in one month, or select your own timescale. |
|  1000 Mile Services Enter recorded details following 1000 miles service for your open installations. |  Manage Technicians Manage the staff in your company. This list of your technicians will be used when entering installation or inspection details, so that you can select who performed the work. |
|  Start or Continue an Inspection Manage your inspections. Having searched for a vehicle, start a new inspection, print a checklist, or continue entering details on an existing inspection. |  Manage Profile View your company profile. Review and update your company contact information. |
|  Start or Continue a Service or Repair Job Update the history for a vehicle. Having searched for a vehicle, add new details about a service or repair. You can also update any previous warning notes about the vehicle. |  Change Login Details Change your personal details or the password you use to log onto the UKLPG Vehicle Register. |
|  Search the Vehicle Register Search for a vehicle already in the register. You can then see all information available regarding the vehicle including its service history. |  Log Out Log Out from the UKLPG Vehicle Register. |

The three primary work processes



By clicking on this header will allow the technician to start and continue entering the details of a brand new gas installation.

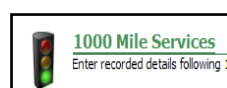


By clicking on this header will allow the technician to start and continue entering the details of a gas installation inspection.

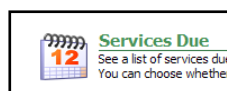


By clicking on this header will allow the technician to start and continue entering the details of a service or repair to a gas installation.

Other features accessible from the HOME page



By clicking on this header will display the details of those vehicles that still have their 1000 mile/courtesy inspection outstanding. Once the inspection is completed and the information entered, this vehicle will disappear from the list.



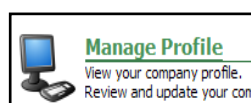
By clicking on this header will display the details of those vehicles that have been set a service due date previously. It will automatically display those for one month ahead or the date range can be specified by the user.



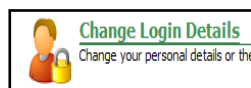
By clicking on this header allows the user a quick search facility to find a vehicle on the vehicle register database including details of its full vehicle history.



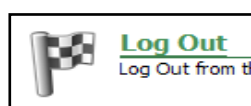
This facility allows the Installer to add technicians to his workforce and enter details of new installations, inspections and service/repair work.



This facility allows the installer to update the company contact information that is held on the system.



This facility allows the user to amend personal details and change passwords.



This facility allows the user to log out.

Vehicle Entry Page

Having first searched to identify if a vehicle already exists on the vehicle register, the user will be presented with an add a new vehicle box.

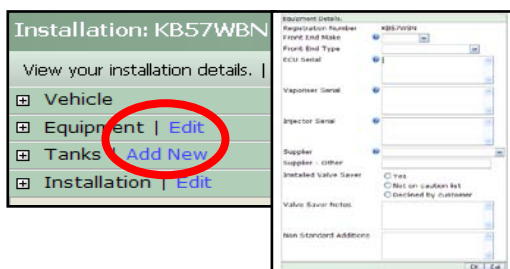
By using the DVLA look up facility, the vehicle details will be populated in most of the required fields. At this point the user will move to the hub page and the requirements will depend whether they are working on a new installation, inspection or service/repair job.

Hub Page

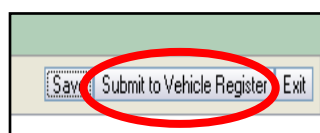
The Hub page contains all the sections required to be completed determined by the nature of the work – new Installation, Inspection or Service/Repair job. By maximising and minimising the sections the user remains on this page throughout to enter information.



To see all sections on the page or hide all sections, simply select the Show All/Hide All links.



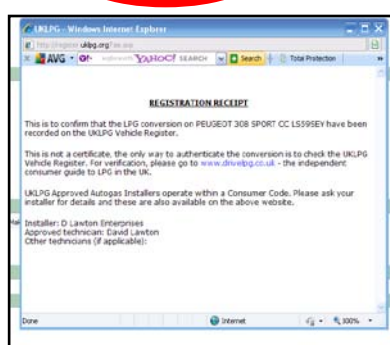
To open up an information entry page, simply click on the Edit or Add New links and the entry page will display.



Once all the information has been entered, pressing the submit to vehicle register button will allow the vehicle to exist on the public register view.

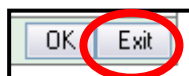


After the vehicle has been submitted to the public register view, in cases where the work involves a new installation or an Inspection, a print registration button appears that provides the owner with the information that you print on your **company's letter head paper**, give to the owner and which the owner will send to the DVLA and/or Insurance Company in cases of passed installations.



And finally in this overview section, the vehicle history provides a one page summary of the events that have been documented against this vehicle from the time it was created as a record on the UKLPG Vehicle Register.

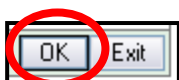
Other icons that will be seen throughout the system.



The exit button acts in a similar way to a back button. It takes you back to the last logical page within your process. **Please do not use the Internet Back arrow.**



These are help buttons and are guides as what to do. Some of these guides are to help with completion of the entry boxes and some are advising you on the criteria for completion. In some cases if you hover the mouse over the help button these guides will present themselves and at other times you need to click on the button.



The OK button acts as the save button. So each time you hit the OK button it will save that information within the relative field on entry.

Important Note!!

Information can be edited at any point. Only at hitting the Submit to Vehicle Register button will the information entered be locked against that record. If for any reason changes need to be made, for example the owner has put on personalised number plates, you need to contact the system administrator.

How to log onto the UKLPG Vehicle Register

Log onto the UKLPG site and go into the Approved Installer Area. At this point you will put in your individual user id and password and on its recognition will be taken to a page which allows you to either go into the live version of the Vehicle Register or the training version.

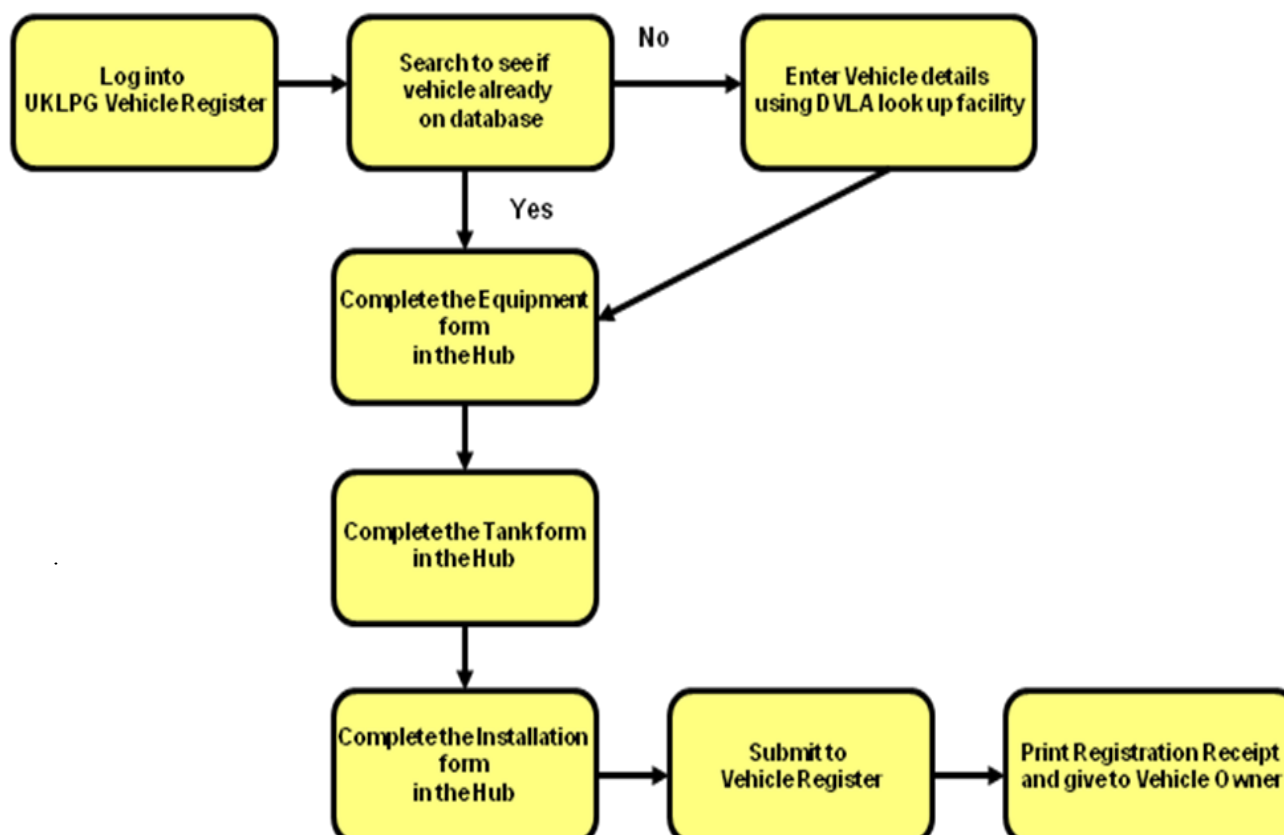


The screenshots illustrate the steps to log into the UKLPG Vehicle Register:

- The first screenshot shows the UKLPG homepage with the 'Approved Installers Area' link highlighted in the top navigation bar.
- The second screenshot shows the 'APPROVED INSTALLERS AREA' login page with fields for 'Username' and 'Password'.
- The third screenshot shows the 'Welcome to the Area for UKLPG Approved Autogas Installers' page. The 'UKLPG Vehicle Register - Live Version' link is highlighted, and the 'UKLPG vehicle register' logo is also highlighted.

To log into the "Live" Vehicle Register click on the Vehicle Register logo.

New Installation Process Summary



Search to see if vehicle is already on the database

Having logged onto the Vehicle Register, a new installation can be entered onto the system. The process of entering the details of the new installation can be at anytime.

In other words you can complete these as you progress your way through the installation or wait until the end of the installation. There are some benefits to entering the data as the installation progresses, one of these being the availability of a checklist that you can print off to use whilst the work is progressing and making notes of items that will need to put onto the Vehicle Register.

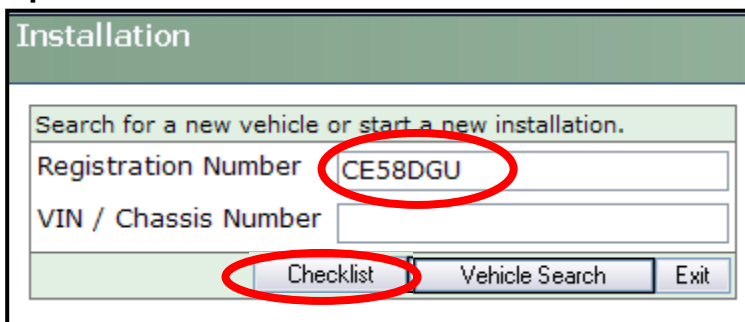
To provide the vehicle owner with a Registration Receipt does require that the detail is entered first before this facility becomes available.

Step 1. Search for vehicle.

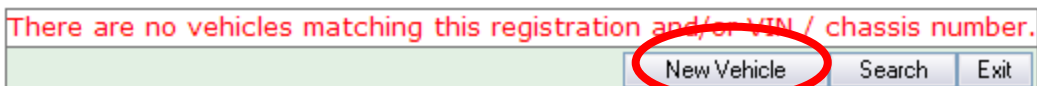
If a vehicle record is already set up and in the middle of an installation, a box will appear of that vehicle. Simply click on this vehicle and it will take you to the record.

| Search for a new vehicle or start a new installation. | | In complete installations. Click to re-open the record and continue. | | | | | | | |
|--|---|---|--|--------|------------------|------------------|----------|---------|-------------------|
| Registration Number <input style="width: 90%;" type="text"/> | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Date</th> <th style="text-align: left;">Reg No</th> <th style="text-align: left;">VIN / Chassis No</th> </tr> </thead> <tbody> <tr> <td>27/05/10</td> <td>LS59SEY</td> <td>VF34B5FS09S141058</td> </tr> </tbody> </table> | | | Date | Reg No | VIN / Chassis No | 27/05/10 | LS59SEY | VF34B5FS09S141058 |
| Date | | | | Reg No | VIN / Chassis No | | | | |
| 27/05/10 | LS59SEY | VF34B5FS09S141058 | | | | | | | |
| VIN / Chassis Number <input style="width: 90%;" type="text"/> | | | | | | | | | |
| <input type="button" value="Checklist"/> <input type="button" value="Vehicle Search"/> <input type="button" value="Exit"/> | | | | | | | | | |

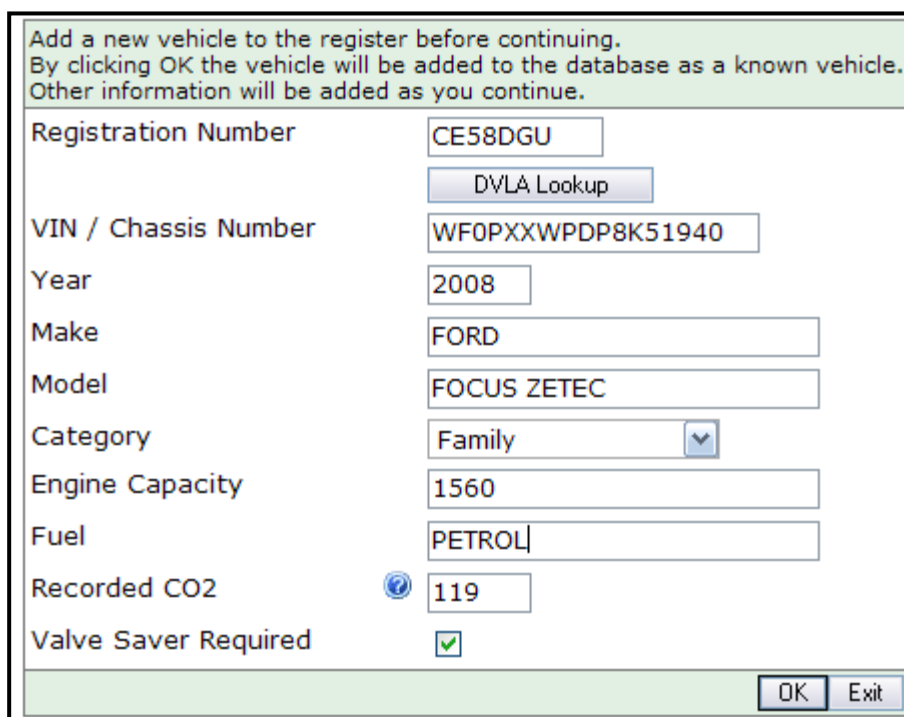
- Enter the vehicle Registration number. **If the vehicle doesn't have a Registration Number at the point of gas installation, then enter the VIN number and when a registration Number is known, contact the System Administrator who will update the vehicle record.**



- If there are no vehicles matching the Registration or VIN number details, a box will appear and you click on the “New Vehicle” button.
- You will also have the option to use the system generated checklist to aid the installation process.



Step 2. Enter vehicle details using DVLA look up facility.



- The vehicle registration number will be pulled through to the look up screen. Click on the DVLA Lookup button and most of the fields will pre populate.
- Make sure you complete the Category dropdown field.

- If the recorded CO2 figure returns a 0, please do not alter it as it's recorded at DVLA as that. Probably before the 2001 CO2 information became a requirement.
- When you are happy with the information, click the OK button.
- Once you have clicked OK, the information entered will be fixed and any change will require advising the system administrator.

Step 3. Complete the Equipment form in the Hub.

Having clicked the OK button on the vehicle entry form, a message will briefly appear to let you know that a record is being created. Once this action is complete, the Hub page will display.

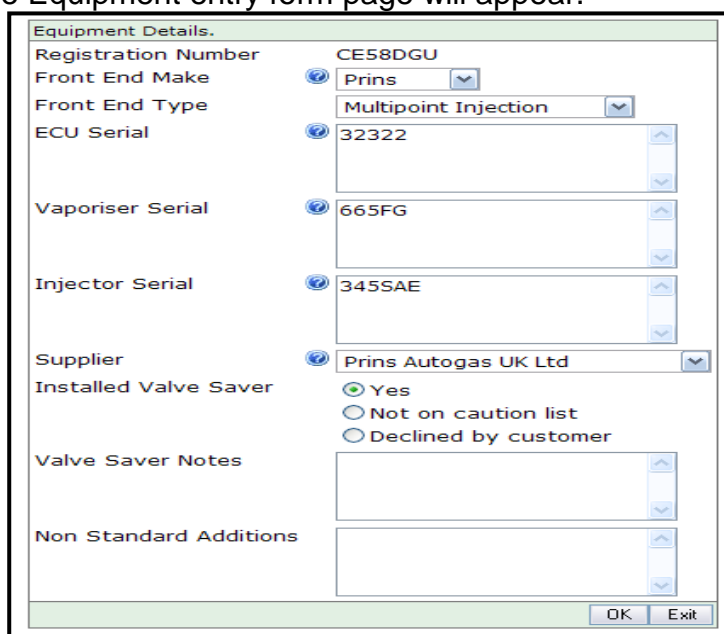


Installation: CE58DGU / WF0PXXWPDP8K51940

View your installation details. | [Show All](#) | [Hide All](#)

- + Vehicle
- + Equipment | [Edit](#)
- + Tanks | [Add New](#)
- + Installation | [Edit](#)

- Click on the blue Edit word **+ Equipment [Edit](#)**
- The Equipment entry form page will appear.



Equipment Details.

Registration Number CE58DGU

Front End Make [Prins](#)

Front End Type [Multipoint Injection](#)

ECU Serial [32322](#)

Vaporiser Serial [665FG](#)

Injector Serial [345SAE](#)

Supplier [Prins Autogas UK Ltd](#)

Installed Valve Saver ☒ Yes
☐ Not on caution list
☐ Declined by customer

Valve Saver Notes

Non Standard Additions

OK Exit

- Complete the information requested.
- Front End make list will be limited to those types that the Technician is qualified to work on. If the list is wrong, please advise the system administrator.
- If the Supplier is not one that appears in the drop down, then select blank and a further box will present itself for completion.



Supplier [ABC Ltd](#)

Supplier - Other [ABC Ltd](#)

- When everything is correct, hit the OK button and you will be taken back to the Hub page.

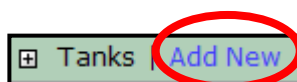
Tip: You can go back and change this data until the submit to vehicle register button is pressed.

Step 4. Complete the Tank form in the Hub.

We now move onto entering the tank set up with this installation. More than one tank details can be entered.

Click on the blue Add New word

- The Tank entry form will appear

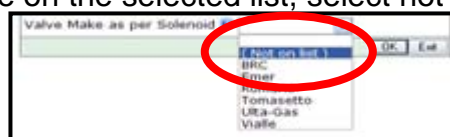


Maintain or create a tank's record for the selected vehicle.

| | |
|----------------------------|-----------------|
| Make | Irene |
| Type | Toroidal 4 hole |
| Serial Number | 65432lk |
| Diameter (mm) | 987 |
| Height/Length (mm) | 654 |
| Water Capacity | 65 |
| Valve Make as per Solenoid | Ultra-Gas |

OK Exit

- Complete the information requested.
- If the Valve Make as per Solenoid is not one on the selected list, select not on list and inform the system administrator.

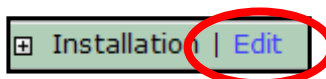


- When information is correct, click on OK.
- If you want to add more tanks, go through the same sequence from the Add New selection.

Step 5. Complete the Installation form in the Hub.

We now move onto entering the installation details.

- Click on the blue Edit word
- The Installation entry form will appear
- Complete the information as requested.
- The Annual Service and 1000 Mile Service dates will make an entry on the Database, and will present themselves to you as a reminder for when these are due. Please refer to Pages 28 and 29 for a description of these features.



Installation Details.


| | |
|--|---|
| Registration Number | CE58DGU |
| Installation Date | 27/05/10 |
| Odometer at Installation | 25483 |
| Miles or KM | <input checked="" type="radio"/> Miles <input type="radio"/> KM |
| CO2 Emission Before Conversion | 16.9 |
| HC Emission Before Conversion | 15 |
| CO2 Emission After Conversion (Petrol) | 14.3 |
| HC Emission After Conversion (Petrol) | 12 |
| CO2 Emission After Conversion (LPG) | 14.2 |
| HC Emission After Conversion (LPG) | 11 |
| Approved Technician | David Lawton |
| Other Technicians | |
| Non Standard Additions | |
| Hand Over Completed | <input checked="" type="checkbox"/> Driver Manual Issued <input checked="" type="checkbox"/> Filling Procedure Explained <input checked="" type="checkbox"/> Servicing Requirements Explained |
| Annual Service Due | 27/05/2011 Set One Year Ahead |
| 1000 Mile Service Due | 27/5/2010 Set One Month Ahead |

OK Exit

Step 6. Submit to the Vehicle Register

Now that all the installation details have been completed, we are now ready to hit the submit to vehicle register button.

- Click on the Submit to Vehicle Register button



Installation: CE58DGU / WFOPXXWPD8K51940

View your installation details: [Show All](#) | [Hide All](#)

Vehicle

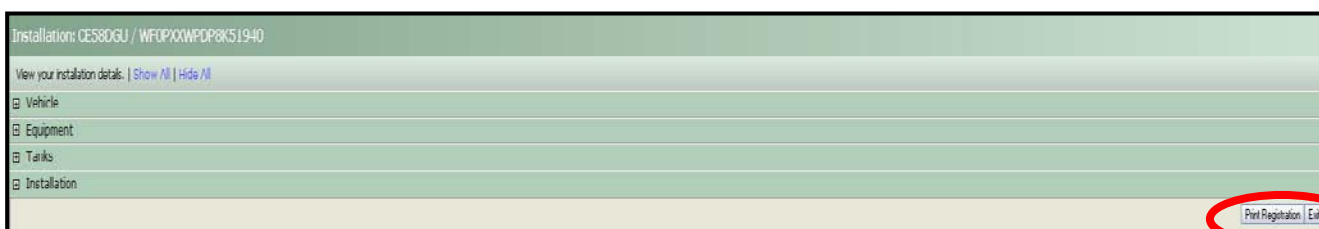
Equipment | [Edit](#)

Tanks | [Add New](#)

Installation | [Edit](#)

[Save](#) | [Submit to Vehicle Register](#) | [Exit](#)

- Any missing information required will be advised to you and a final **Are you sure** question will be displayed.
- When selecting Yes you are sure a message will temporarily show that the record is being submitted to the Public Register. Eventually the page will show you a Print Registration button.



Installation: CE58DGU / WFOPXXWPD8K51940

View your installation details: [Show All](#) | [Hide All](#)

Vehicle

Equipment

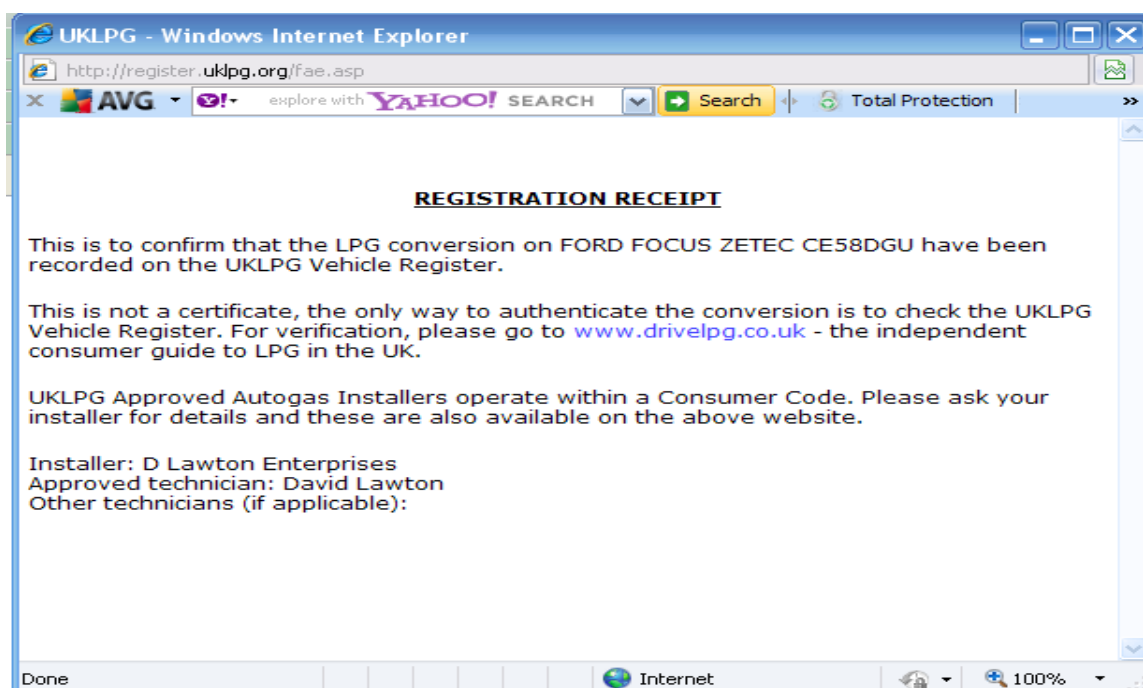
Tanks

Installation

[Print Registration](#) | [Exit](#)

Step 7. Print Registration Receipt and give to vehicle Owner

This facility has replaced the certificate that was used by the customer to send to DVLA and Insurance Companies. At the moment the DVLA are still requesting a manual notification of the installation on the **company's letter headed paper**.



UKLPG - Windows Internet Explorer

http://register.uklpg.org/fae.asp

AVG explore with YAHOO! SEARCH Search Total Protection

REGISTRATION RECEIPT

This is to confirm that the LPG conversion on FORD FOCUS ZETEC CE58DGU have been recorded on the UKLPG Vehicle Register.

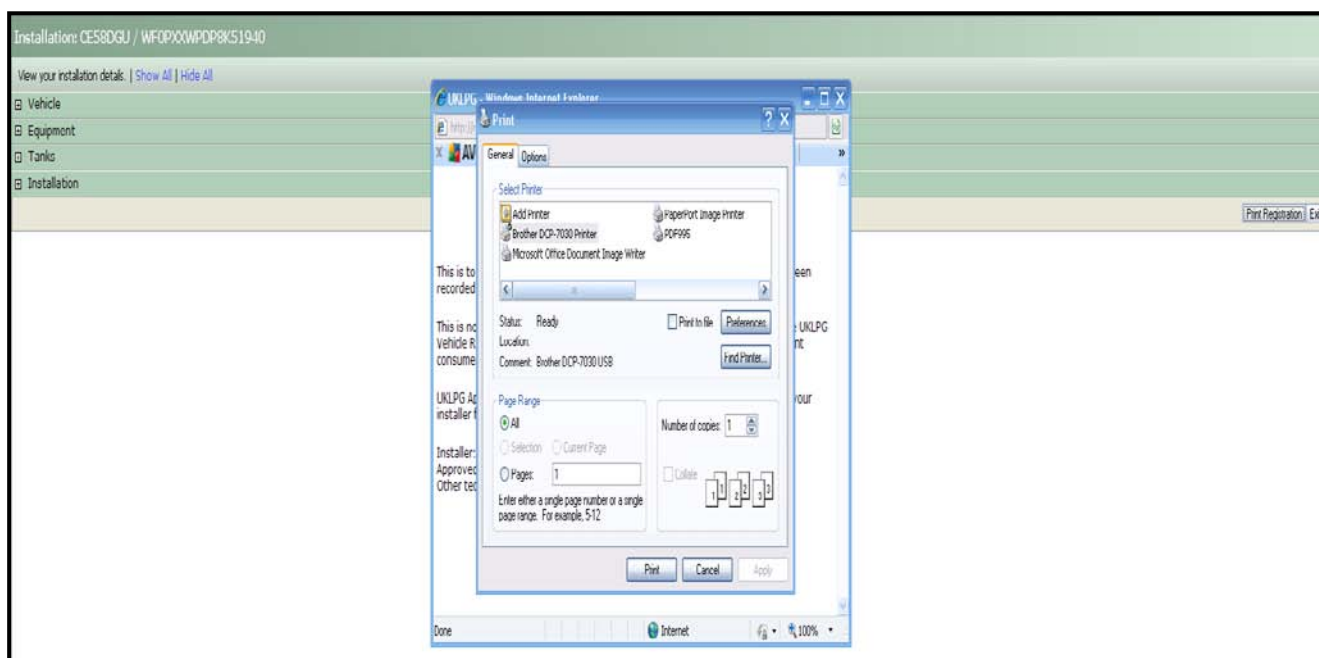
This is not a certificate, the only way to authenticate the conversion is to check the UKLPG Vehicle Register. For verification, please go to www.drivelpg.co.uk - the independent consumer guide to LPG in the UK.

UKLPG Approved Autogas Installers operate within a Consumer Code. Please ask your installer for details and these are also available on the above website.

Installer: D Lawton Enterprises
 Approved technician: David Lawton
 Other technicians (if applicable):

Done Internet 100%

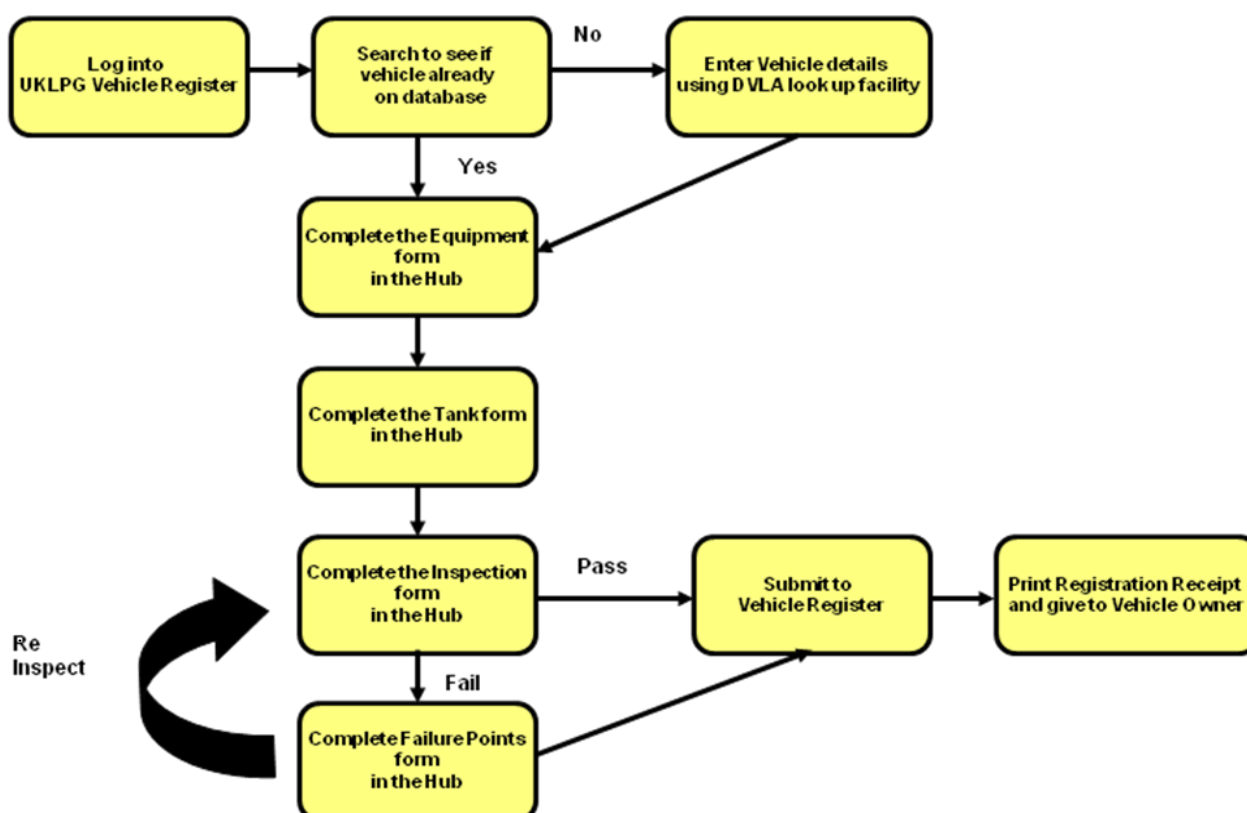
- A printer box will appear. After selecting to print, the registration receipt will be printed.



- If the vehicle required a new engine as part of the installation, then the receipt is required as confirmation by the owner which also needs to be sent to DVLA.

If the registration Receipt is lost by the customer, a further print can be obtained from the system by going into the Vehicle History, go to the Hub Page and open up the Installation section. You will see a Print Registration Button. Click on this and a fresh copy will be printed.

Inspection Process Summary



Search to see if vehicle is already on database

Having logged onto the Vehicle Register, a new inspection can be entered onto the system. The process of entering the details of the inspection can be at anytime. In other words you can complete these as you progress your way through the inspection or wait until the end of the inspection. There are some benefits to entering the data as the inspection progresses, one of these being the availability of a checklist that you can print off to use whilst the work is progressing and making notes of items that will need to put onto the vehicle register. It also includes the UKLPG Inspection Fail sheet.

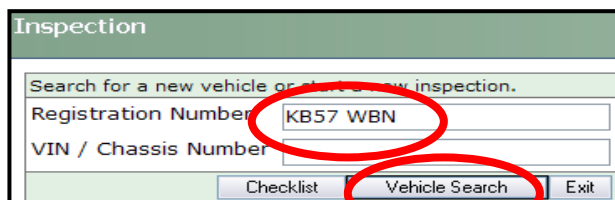
To provide the vehicle owner with a Registration Receipt does require the detail entered first before this facility becomes available.

Step 1. Search for vehicle.

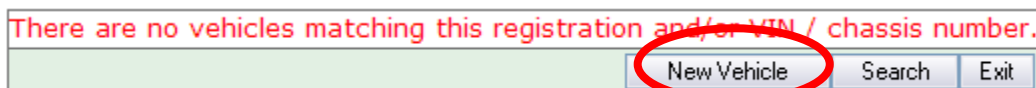
If a vehicle record is already set up and in the middle of an inspection, a box will appear of that vehicle. Simply click on this vehicle and it will take you to the record.

| Inspection | | | | | | | | | | | | | | |
|---|--|------------------|------------------|----------|---------|------------|----------|----|------------|----------|----|---------------|--|--|
| Search for a new vehicle or start a new inspection. | | | | | | | | | | | | | | |
| Registration Number | <input style="width: 90%;" type="text"/> | | | | | | | | | | | | | |
| VIN / Chassis Number | <input style="width: 90%;" type="text"/> | | | | | | | | | | | | | |
| <input type="button" value="Checklist"/> <input type="button" value="Vehicle Search"/> <input type="button" value="Exit"/> | | | | | | | | | | | | | | |
| Incomplete inspections. Click to re-open the record and continue. | | | | | | | | | | | | | | |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Date</th> <th style="text-align: left;">Reg No</th> <th style="text-align: left;">VIN / Chassis No</th> </tr> </thead> <tbody> <tr> <td>27/04/10</td> <td>WR03CXY</td> <td>5678904321</td> </tr> <tr> <td>10/05/10</td> <td>A3</td> <td>2445566667</td> </tr> <tr> <td>10/05/10</td> <td>A8</td> <td>4667777678678</td> </tr> </tbody> </table> | Date | Reg No | VIN / Chassis No | 27/04/10 | WR03CXY | 5678904321 | 10/05/10 | A3 | 2445566667 | 10/05/10 | A8 | 4667777678678 | | |
| Date | Reg No | VIN / Chassis No | | | | | | | | | | | | |
| 27/04/10 | WR03CXY | 5678904321 | | | | | | | | | | | | |
| 10/05/10 | A3 | 2445566667 | | | | | | | | | | | | |
| 10/05/10 | A8 | 4667777678678 | | | | | | | | | | | | |

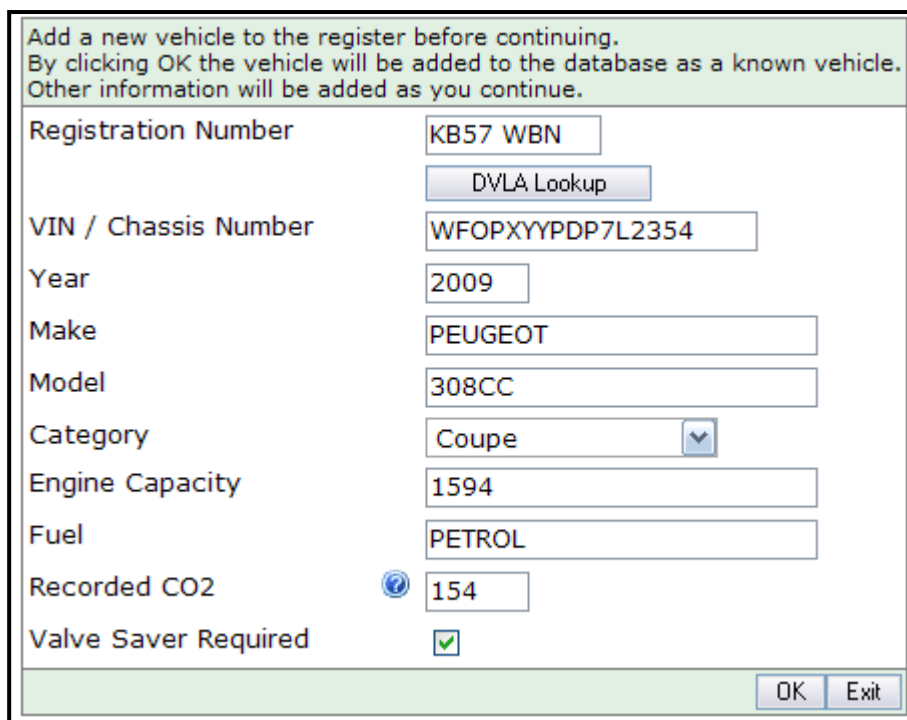
- Enter the vehicle Registration number



- If there are no vehicles matching the Registration or VIN number details, a box will appear and you click on the “New Vehicle” button.
- You will also have the option to use the system generated checklist to aid the inspection process.



Step 2. Enter vehicle details using DVLA look up facility.



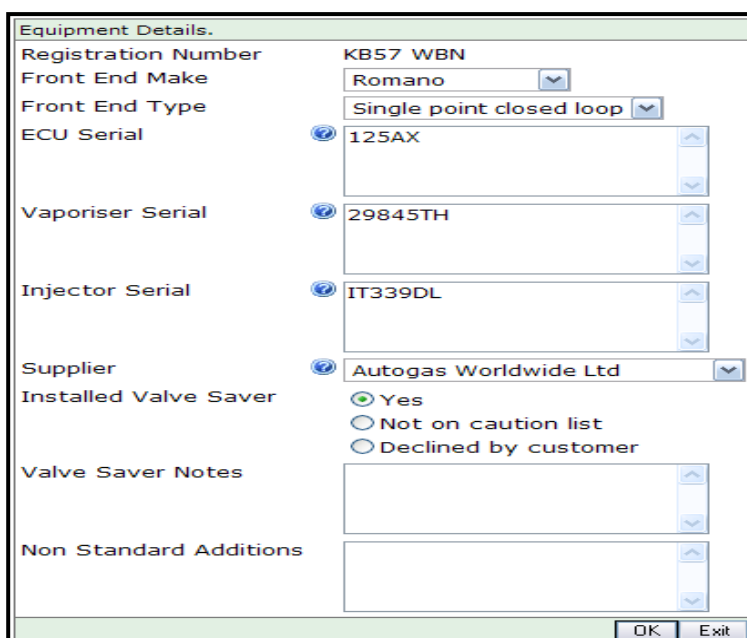
- The vehicle registration number will be pulled through to the look up screen. Click on the DVLA Lookup button and most of the fields will pre populate.
- Make sure you complete the Category dropdown field.
- If the recorded CO2 figure returns a 0, please do not alter it as it's recorded at DVLA as that. Probably before the 2001 CO2 information became a requirement.
- When you are happy with the information, click the OK button.
- Once you have clicked OK, the information entered will be fixed and any change will require advising the system administrator.

Step 3. Complete the Equipment form in the Hub.

Having clicked the OK button, a message will briefly appear to let you know that a record is being created. Once this action is complete, the Hub page will display.



- Click on the blue Edit word **Equipment Edit**
- The Equipment entry form page will appear.



- Complete the information requested.
- Front End make lists all types. If the list is incomplete, please advise the system administrator.
- If the Supplier is not one that appears in the drop down, then select blank and a further box will present itself for completion.



- When everything is correct, hit the OK button and you will be taken back to the Hub page.

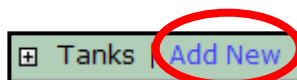
Tip: You can go back and change this data until the submit to vehicle register button is pressed.

Step 4. Complete the Tank form in the Hub.

We now move onto entering the tank set up with this inspection. More than one tank details can be entered.

Click on the blue Add New word

- The Tank entry form will appear

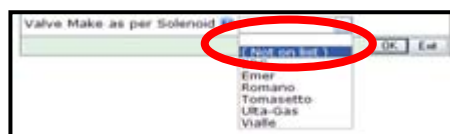


Maintain or create a tank's record for the selected vehicle.

| | |
|----------------------------|-------------------------|
| Make | Romano |
| Type | Cylindrical single hole |
| Serial Number | 38575676 |
| Diameter (mm) | 987 |
| Height/Length (mm) | 27 |
| Water Capacity | 60 |
| Valve Make as per Solenoid | Romano |

OK Exit

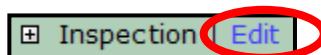
- Complete the information requested.
- If the Valve Make as per Solenoid is not one on the selected list, select not on list and inform the system administrator.



- When information is correct, click on OK.
- If you want to add more tanks, go through the same sequence from the Add New selection.

Step 5. Complete the Inspection form in the Hub.

We now move onto entering the inspection details.



- Click on the blue Edit word
- The Inspection entry form will appear
- Complete the information as requested.
- If you know the name of the company that did the initial installation then please add.
- If the Inspection was a pass, click OK and move to **Step 7.**
- If the Inspection was a fail, click OK and move to **Step 6.**

Inspection Details.

| | |
|--|--|
| Registration Number | KB57 WBN |
| Inspection Date | 28/05/10 |
| Odometer at Inspection | 5478 |
| Miles or KM | <input checked="" type="radio"/> Miles <input type="radio"/> KM |
| Conversion Company Name | ABC Ltd |
| Conversion Company Address | 1 ACACIA STREET HEMEL HEMPSTEAD HERTS HP1 2RE |
| Conversion Company Contact | Unknown |
| Conversion Date | |
| CO2 Emission After Conversion (Petrol) | 14.8 |
| HC Emission After Conversion (Petrol) | 18 |
| CO2 Emission After Conversion (LPG) | 14.6 |
| HC Emission After Conversion (LPG) | 17 |
| Approved Technician | David Lawton |
| Pass / Fail | <input checked="" type="radio"/> Pass <input type="radio"/> Fail |
| Advisory Comments | |

OK Exit

Step 6. Complete the Failure points in the Hub.

We move onto entering details of why the Inspection has failed.

- Click on the Failure Points Edit.

Inspection: KB57 WBN / WFOPXYYPDP7L2354

View your inspection details. | [Show All](#) | [Hide All](#)

Vehicle


Equipment | [Edit](#)

Tanks | [Add New](#)

Open Safety Alerts: 0


Inspection | [Edit](#)


| | |
|--|--|
| Inspection Date | 28/05/10 |
| Result | Fail |
| Conversion Company Name | ABC Ltd |
| Conversion Company Address | 1 ACACIA STREET HEMEL HEMPSTEAD HERTS HP1 2RE |
| Conversion Company Contact | Unknown |
| Conversion Date | |
| Odometer at Inspection | 5478 Miles |
| CO2 Emission After Conversion (Petrol) | 14.80 |
| HC Emission After Conversion (Petrol) | 18 |
| CO2 Emission After Conversion (Petrol) | 14.80 |
| HC Emission After Conversion (Petrol) | 18 |
| Tester | |
| Advisory Comments | |
| Failure Points Edit | |


- After a few moments, a page will open which mirrors the Safety Inspection Fail Sheet.
- Depending on the reasons for the failure, you click on the  beside the relevant section and descriptions will appear.


Failure Points: KB57 WBN / WFOPXYYPDP7L2354


Record all failure points from the inspection | [Show All](#) | [Hide All](#)


 Filler


 Tank


 Tank Box and Valves


 Fuel Lines

 Gas Solenoid & Vaporiser

 Injector(s) or Mixer

 ECU and Electrical Wiring

 Gas Leak Checks

 Emission Test results

Failure Points: KB57 WBN / WFOPXYYPDP7L2354

Record all failure points from the inspection | [Show All](#) | [Hide All](#)

Filler

External filler point(s) not solidly mounted in a suitable area so as to avoid any problems in connecting the filler gun to them and distorting the bodywork

☐ ☐

☐ Not offered
☐ Declined
☐ Accepted

External filler point(s) do not have a cap or plug to stop ingress of dirt etc.

☒ ☐

☐ Not offered
☒ Declined
☐ Accepted

Dutch bayonet type filler without adaptor not fitted

☐ ☐

☐ Not offered
☐ Declined
☐ Accepted

Boot not fitted to the inside of the filling assembly or not effectively sealed to prevent the possibility of release of gas from the filler gun into the boot compartment

☐ ☐

☐ Not offered
☐ Declined
☐ Accepted

Flexible filler pipes not stamped as being suitable for use with LPG and free of defects

☐ ☐

☐ Not offered
☐ Declined
☐ Accepted

Filler hose not insulated from chaffing where the pipe goes through the boot floor etc.

☒ ☐

☐ Not offered
☒ Declined
☐ Accepted

Filler pipe not installed without kinks and / or properly routed around such items as exhausts and suspension etc.

☐ ☐

☐ Not offered
☐ Declined
☐ Accepted

Filler pipe / hose not secured appropriately and / or free from chaffing

☐ ☐

☐ Not offered
☐ Declined
☐ Accepted

Tank

Tank Box and Valves

Fuel Lines

Gas Solenoid & Vaporiser

Injector(s) or Mixer

ECU and Electrical Wiring

Gas Leak Checks

Emission Test results

UKLPG Vehicle Register Training Manual June 2010

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- For each failure you are able to select the reason for failure and put in some factual comments. Please note that these comments will be included in the Registration Receipt which the owner will receive.

| | | | |
|---|--|---------------------|--|
| Filler hose not insulated from chaffing where the pipe goes through the boot floor etc. | <input checked="" type="checkbox"/> <input type="checkbox"/> | Requires insulating | <input type="radio"/> Not offered <input checked="" type="radio"/> Declined <input type="radio"/> Accepted |
|---|--|---------------------|--|

- When completed all relevant sections, click OK. This will bring you back to the Hub screen.

Step 7. Submit to the Vehicle Register

- At this point, you are ready to submit to the vehicle register either as an inspection pass with no safety warnings or as a fail with safety warnings not rectified.

| | |
|--|--|
| Inspection: K857 WBN / WFOPXYVDP7L23S4 | |
| View your inspection details: Show All Hide All | |
| <div> <div>Vehicle</div> <div>Equipment Edit</div> <div>Tanks Add New</div> <div>Open Safety Alerts: 0</div> <div>Inspection Edit</div> </div> | |
| Inspection Date | 28/05/10 |
| Result | Fail |
| Conversion Company Name | ADC Ltd |
| Conversion Company Address | 1 ACACIA STREET HEMEL HEMPSTEAD HERTS HP1 2RE |
| Conversion Company Contact | Unknown |
| Conversion Date | |
| Odometer at Inspection | 5478 Miles |
| CO2 Emission After Conversion (Petrol) | 11.80 |
| HC Emission After Conversion (Petrol) | 18 |
| CO2 Emission After Conversion (Petrol) | 14.80 |
| HC Emission After Conversion (Petrol) | 18 |
| Tester | |
| Advisory Comments | |
| Failure Points Edit | |
| <div> Submit to Vehicle Register Cancel Vehicle History Exit </div> | |

- You will be asked to add any missing information and are you sure you want to submit. If OK then the record will be sent to the Public Vehicle register.
- When selecting Yes you are sure, a message will temporarily show that the record is being submitted to the public register. Eventually the page will show you a Print Registration button.

| | | |
|--|---|----------|
| Inspection: K857 WBN / WFOPXYVDP7L23S4 | | |
| View your inspection details: Show All Hide All | | |
| <div> <div>Vehicle</div> <div>Equipment</div> <div>Tanks</div> <div>Open Safety Alerts: 0</div> <div>Inspection</div> <div>Failure Points</div> </div> | | |
| Section: COP Ref Failure Point | Comments | Remedy |
| Filler | External filler point(s) do not have a cap or plug to stop ingress of dirt etc. | Declined |
| Filler | Filler hose not insulated from chaffing where the pipe goes through the boot floor etc. Requires insulating | Declined |
| <div> Print Registration Vehicle History Exit </div> | | |

Step 8. Print Registration Receipt and give to vehicle Owner

This facility will produce a print that advises the customer that the vehicle has either passed or failed an inspection with the reasons for the failure. It should be printed on the **company's letter headed paper** and given to the vehicle owner.

If the registration Receipt is lost by the customer, a further print can be obtained from the system by going into the Vehicle History, go to the Hub Page and open up the Inspection section. You will see a Print Registration Button. Click on this and a fresh copy will be printed.

Inspection Fail Print

SAFETY INSPECTION FAILURES

This is to advise that the LPG conversion on Ford Granada ZL8 has been inspected and failed compliance with UKLPG Code of Practice 11 on the following items:

External filler point(s) do not have a cap or plug to stop ingress of dirt etc.

Please be aware that driving a vehicle considered to be unsafe may invalidate your insurance and the driver is liable to prosecution under the Road Traffic Offenders Act 1988 and penalties including fines, disqualification and penalty points on their licence.

UKLPG recommends that remedial action is discussed with the inspecting technician before taking the vehicle on the road.

In the event that remedial work is undertaken within the next 10 working days then a reduced "re-test fee" will apply.

UKLPG Approved Autogas Installers operate within a Consumer Code - please ask your installer for details or are available on the above website.

Installer: D Lawton Enterprises
Faster
Approved technician: David Lawton

Inspection Pass Print

REGISTRATION RECEIPT

This is to confirm that the LPG conversion on Ford, Orion, ZL10 has been recorded on the UKLPG Vehicle Register.

This is not a certificate, the only way to authenticate the conversion is to check the UKLPG Vehicle Register at www.drivelpg.co.uk the independent consumer guide to lpg in the UK.

UKLPG Approved Autogas Installers operate within a Consumer Code - please ask your installer for details and these are available on the above website.

Installer: D Lawton Enterprises
Approved technician: David Lawton

Re inspection process

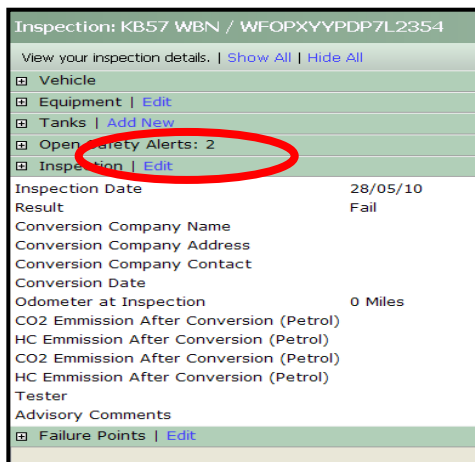
If the owner decided to have the failure points rectified and re inspected as a pass then the following would apply.

- Select the Start or Continue an Inspection on the Home page
- Search for the vehicle, which will exist on the Vehicle Register
- Select New Inspection

| Vehicle details | |
|--|------------------|
| Registration Number | KB57WBN |
| VIN / Chassis Number | WFOPXYYPDP7L2354 |
| Year | 2009 |
| Make | PEUGEOT |
| Model | 308CC |
| Engine Capacity | 1594 |
| <div> <div>New Installation</div> <div>New Inspection</div> <div>New Service/Repair</div> <div>Vehicle History</div> <div>Search</div> <div>Exit</div> </div> | |

The open safety alerts need to be rectified before an inspection pass is possible.

- Click on the Open Safety Alerts: 2. The 2 shows that on this vehicle there are two open safety alerts existing



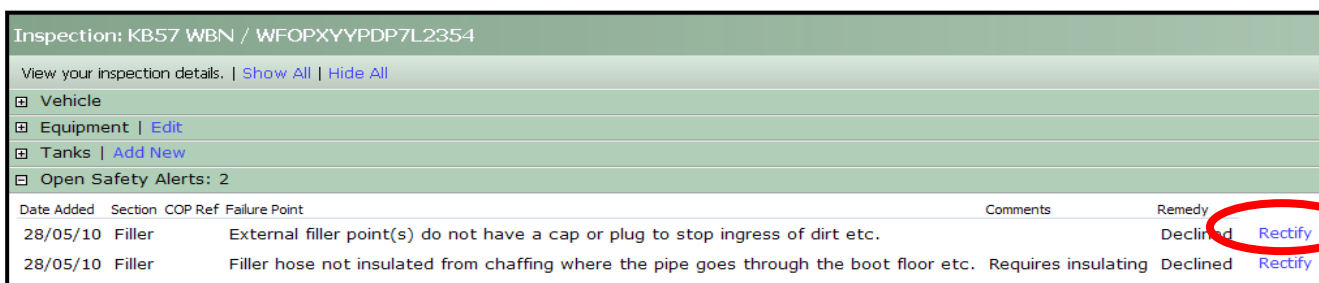
Inspection: KB57 WBN / WFOPXYYPDP7L2354

View your inspection details. | [Show All](#) | [Hide All](#)

- Vehicle
- Equipment | [Edit](#)
- Tanks | [Add New](#)
- Open Safety Alerts: 2**
- Inspection | [Edit](#)

Inspection Date: 28/05/10
 Result: Fail
 Conversion Company Name
 Conversion Company Address
 Conversion Company Contact
 Conversion Date
 Odometer at Inspection: 0 Miles
 CO2 Emission After Conversion (Petrol)
 HC Emission After Conversion (Petrol)
 CO2 Emission After Conversion (Petrol)
 HC Emission After Conversion (Petrol)
 Tester
 Advisory Comments
 Failure Points | [Edit](#)

- If these safety alerts have been rectified, then click on the blue rectify words. By doing this, the system will remove these as open safety alerts. You will be asked to verify this.



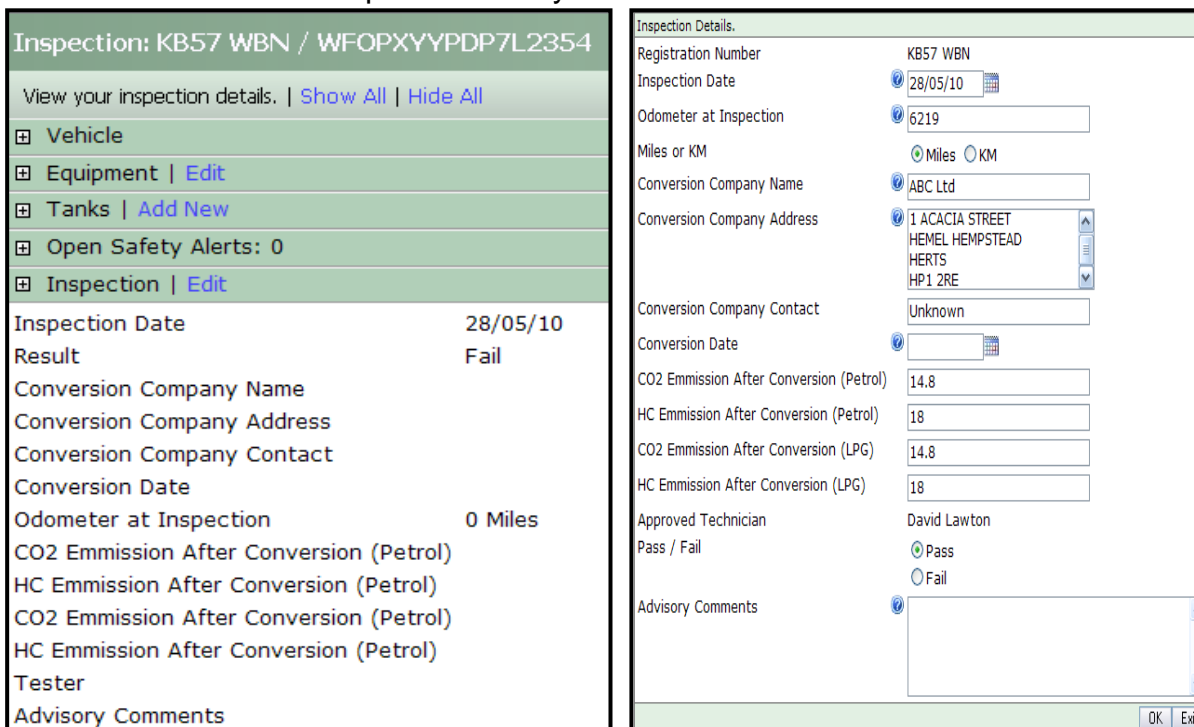
Inspection: KB57 WBN / WFOPXYYPDP7L2354

View your inspection details. | [Show All](#) | [Hide All](#)

- Vehicle
- Equipment | [Edit](#)
- Tanks | [Add New](#)
- Open Safety Alerts: 2**

| Date Added | Section | COP Ref | Failure Point | Comments | Remedy | |
|------------|---------|---------|---|---------------------|----------|-------------------------|
| 28/05/10 | Filler | | External filler point(s) do not have a cap or plug to stop ingress of dirt etc. | | Declined | Rectify |
| 28/05/10 | Filler | | Filler hose not insulated from chaffing where the pipe goes through the boot floor etc. | Requires insulating | Declined | Rectify |

Having rectified the outstanding safety alerts, go into the Inspection – Edit and enter the details in the form that is presented to you. When done click Ok.



Inspection: KB57 WBN / WFOPXYYPDP7L2354

View your inspection details. | [Show All](#) | [Hide All](#)

- Vehicle
- Equipment | [Edit](#)
- Tanks | [Add New](#)
- Open Safety Alerts: 0**
- Inspection | [Edit](#)

Inspection Date: 28/05/10
 Result: Fail
 Conversion Company Name
 Conversion Company Address
 Conversion Company Contact
 Conversion Date
 Odometer at Inspection: 0 Miles
 CO2 Emission After Conversion (Petrol)
 HC Emission After Conversion (Petrol)
 CO2 Emission After Conversion (Petrol)
 HC Emission After Conversion (Petrol)
 Tester
 Advisory Comments

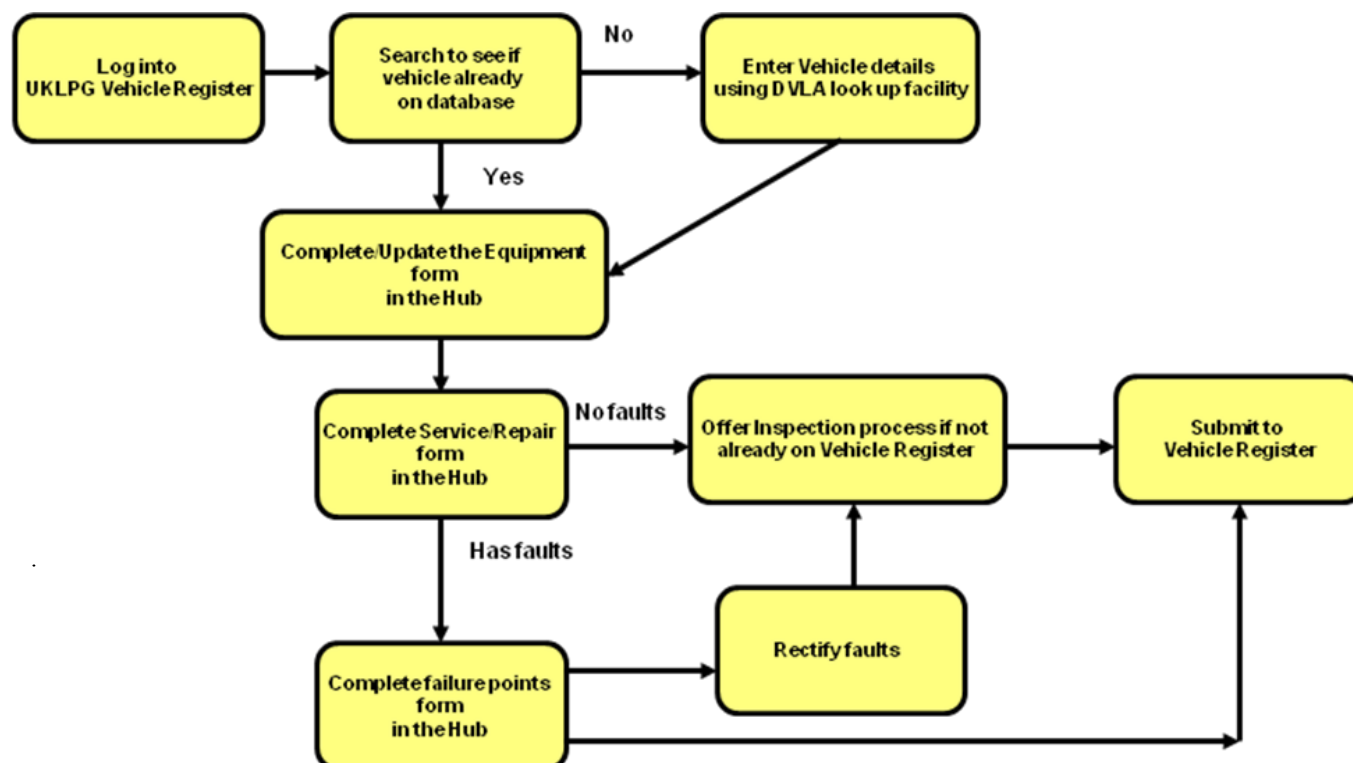
Inspection Details.

Registration Number: KB57 WBN
 Inspection Date: 28/05/10
 Odometer at Inspection: 6219
 Miles or KM: ☒ Miles ☐ KM
 Conversion Company Name: ABC Ltd
 Conversion Company Address: 1 ACACIA STREET, HEMEL HEMPSTEAD, HERTS, HP1 2RE
 Conversion Company Contact: Unknown
 Conversion Date:
 CO2 Emission After Conversion (Petrol): 14.8
 HC Emission After Conversion (Petrol): 18
 CO2 Emission After Conversion (LPG): 14.8
 HC Emission After Conversion (LPG): 18
 Approved Technician: David Lawton
 Pass / Fail: ☒ Pass ☐ Fail
 Advisory Comments:

OK Exit

Follow steps 7 and 8 of the inspection process to complete the re inspection activity.

Service/ Repair Only Process



Search to see if vehicle is already on database

Having logged onto the Vehicle Register, a new service/repair can be entered onto the system. The process of entering the details of the service/repair can be at anytime.

In other words you can complete these as you progress your way through the service/repair or wait until the end of the work. There are some benefits to entering the data as the service/repair progresses, one of these being the availability of a checklist that you can print off to use whilst the work is progressing and making notes of items that will need to put onto the vehicle register.

Step 1. Search for vehicle.

If a vehicle record is already set up and in the middle of service/repair work, a box will appear of that vehicle. Simply click on this vehicle and it will take you to the record.

| Service / Repair Events | | | |
|---|--|--|--|
| Search for a new vehicle or start a new Service / Repair. | | | |
| Registration Number | <input style="width: 90%;" type="text"/> | | |
| VIN / Chassis Number | <input style="width: 90%;" type="text"/> | | |
| <input type="button" value="Vehicle Search"/> <input type="button" value="Exit"/> | | Incomplete inspections. Click to re-open the record and continue. | |
| Date | Reg No | VIN / Chassis No | |
| 28/04/10 | LS59SEY | VF34B5FS09S141058 | |
| 28/04/10 | MAC1 | WAUZZZ8E44A220630 | |
| 10/05/10 | A7 | 45545656 | |

- Enter the vehicle Registration number

| Service / Repair Events | |
|---|--|
| Search for a new vehicle or start a new Service / Repair. | |
| Registration Number | YK57 SRV |
| VIN / Chassis Number | <input style="width: 90%;" type="text"/> |
| <input type="button" value="Vehicle Search"/> <input type="button" value="Exit"/> | |

- If there are no vehicles matching the Registration or VIN number details, a box will appear and you click on the “New Vehicle” button.
- You will also have the option to use the system generated checklist to aid the installation process.

There are no vehicles matching this registration and/or VIN / chassis number.

New Vehicle Search Exit

- If the vehicle already exists on the vehicle register database then a box will appear and you will select the New Service/Repair button.

| Vehicle details | |
|----------------------|------------------|
| Registration Number | YK57SRV |
| VIN / Chassis Number | WEOYXCCUTR8L4598 |
| Year | 2007 |
| Make | BMW |
| Model | 321 |
| Engine Capacity | 2200 |

New Service/Repair New Vehicle Vehicle History Search Exit

Step 2. Enter vehicle details using DVLA look up facility.

Add a new vehicle to the register before continuing.
By clicking OK the vehicle will be added to the database as a known vehicle.
Other information will be added as you continue.

| | | |
|----------------------|-------------------------------------|---|
| Registration Number | YK57 SRV | |
| | DVLA Lookup | |
| VIN / Chassis Number | WEOYXCCUTR8L4598 | |
| Year | 2007 | |
| Make | BMW | |
| Model | 321 | |
| Category | Executive | ▼ |
| Engine Capacity | 2200 | |
| Fuel | PETROL | |
| Recorded CO2 | 155 | |
| Valve Saver Required | <input checked="" type="checkbox"/> | |

OK Exit

- The vehicle registration number will be pulled through to the look up screen. Click on the DVLA Lookup button and most of the fields will pre populate.
- Make sure you complete the Category dropdown field.

- If the recorded CO2 figure returns a 0, please do not alter it as it's recorded at DVLA as that. Probably before the 2001 CO2 information became a requirement.
- When you are happy with the information, click the OK button.
- Once you have clicked OK, the information entered will be fixed and any change will require advising the system administrator.

Step 3. Complete the Equipment form in the Hub.

Having clicked the OK button, a message will briefly appear to let you know that a record is being created. Once this action is complete, the Hub page will display.

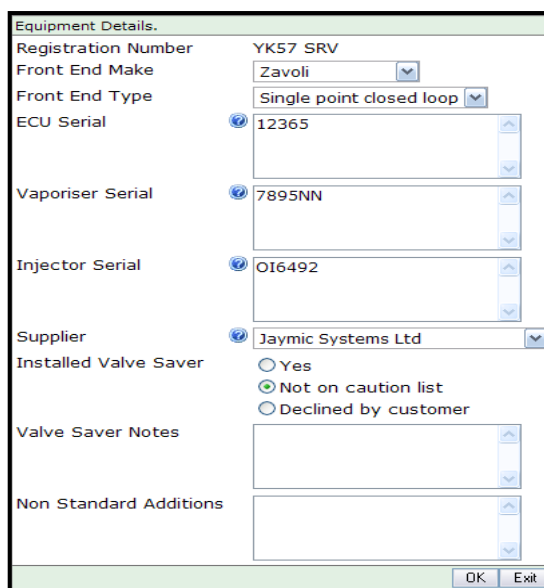


Service and Repair: YK57 SRV / WEOYXCCUTR8L4598

View your service details. | [Show All](#) | [Hide All](#)

- Vehicle
- Equipment | [Edit](#)
- Tanks | [Add New](#)
- Open Safety Alerts: 0
- Service / Repair | [Edit Details](#) | [Edit Work](#)
- Failure Points | [Edit](#)

- Click on the blue Edit word [Equipment Edit](#)
- The Equipment entry form page will appear.
- Complete the information requested.
- Front End make lists all types. If the list is incomplete, please advise the system administrator.



Equipment Details.

Registration Number YK57 SRV

Front End Make Zavoli

Front End Type Single point closed loop

ECU Serial 12365

Vaporiser Serial 7895NN

Injector Serial OI6492

Supplier Jaymic Systems Ltd

Installed Valve Saver ☐ Yes ☒ Not on caution list ☐ Declined by customer

Valve Saver Notes

Non Standard Additions

OK Exit

- If the Supplier is not one that appears in the drop down, then select blank and a further box will present itself for completion.



Supplier

Supplier - Other ABC Ltd

- When everything is correct, hit the OK button and you will be taken back to the Hub page.

Tip: You can go back and change this data until the submit to vehicle register button is pressed.


Step 4. Complete the Service/Repair form in the Hub.

Having clicked on the OK button, you will be returned to the Hub page.

- Click on the blue Edit Details to take you into the following page where you will record details of the service or repair.

Service / Repair | **Edit Details** | Edit Work


Service/Repair Details.

Date of Work 

Odometer at Service/Repair

Miles or KM ☒ Miles ☐ KM

Description of Work

Annual Service Due 

- If you press the Set One Year Ahead button this will automatically set a service notification that will appear one month before that date.
- Click on the blue Edit Work button to record more information on the service to be referred back to at some later point.
- Please keep comments factual.
- If there were no failure points the go to **Step 6: Submit to Vehicle Register.**
- If there are failure points go to **Step 5.**

Service / Repair | Edit Details | **Edit Work**

Record all work done during the service / repair

| Description | Done | Advisory Comments |
|---------------------------|-------------------------------------|---|
| Annual Service | <input checked="" type="checkbox"/> | Carried out 29/05/10. See Vehicle Management System for details |
| Rectify running issue | <input checked="" type="checkbox"/> | Removed the blockage that was causing issues |
| Refit components | <input type="checkbox"/> | |
| Replace filler | <input checked="" type="checkbox"/> | See failure point form for details of work |
| Replace tank | <input type="checkbox"/> | |
| Replace valves | <input type="checkbox"/> | |
| Replace solenoid | <input type="checkbox"/> | |
| Replace Regulator | <input type="checkbox"/> | |
| Replace Mixer / injectors | <input type="checkbox"/> | |

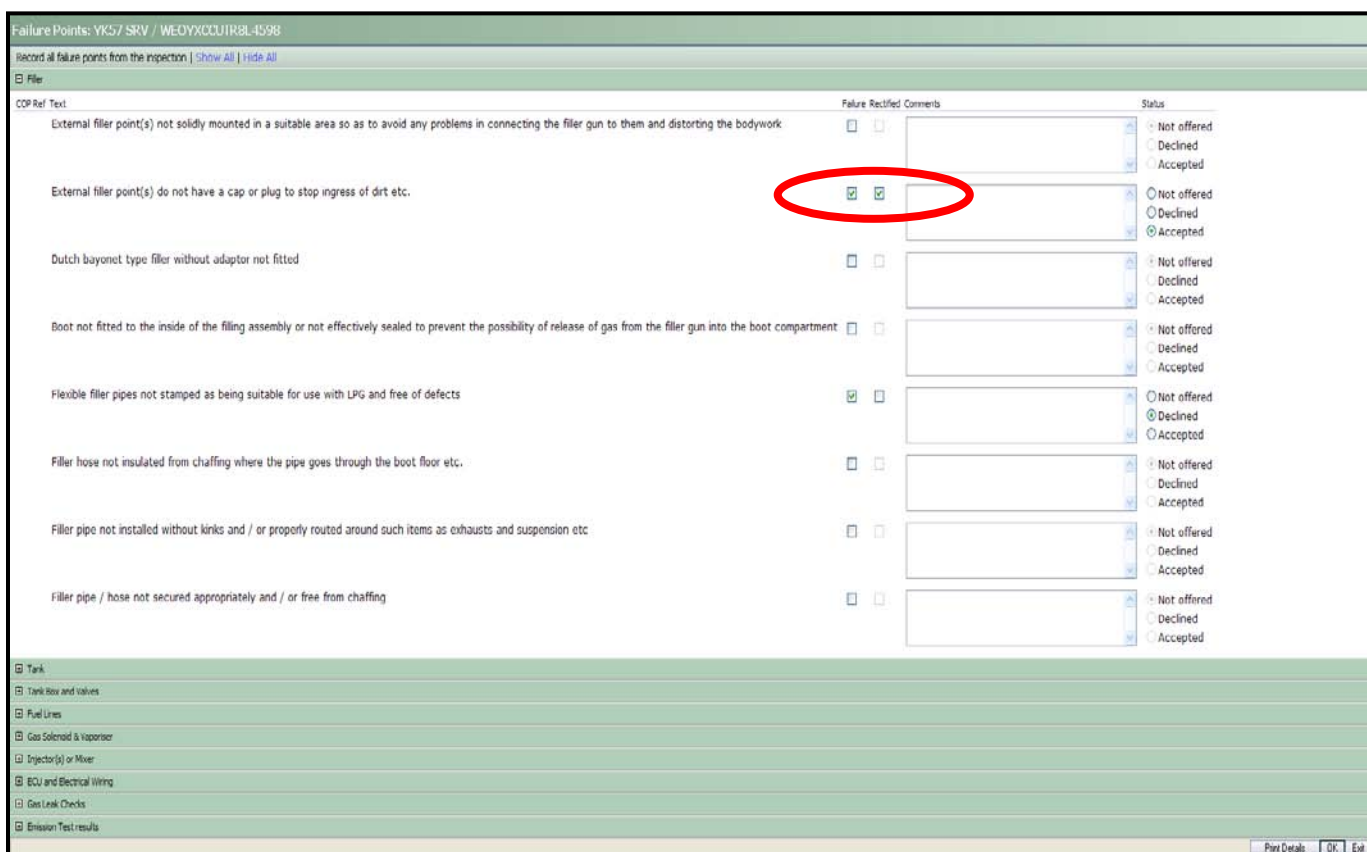
If the service and repair found no faults with the gas installation and the owner wants the vehicle to show as being on the Public Vehicle Register then offer the customer an inspection and follow the Inspection pass process.

Step 5. Complete the Failure Point form in the Hub.

If there were safety issues found during the service or repair work which is not already showing as open alerts on the vehicle record, then click on the blue Edit link.

[Failure Points](#) | [Edit](#)

- After a few moments the Safety Inspection Fail Sheet will present itself.
- Select any points that you believe should be held against the vehicle record as requiring attention.
- If during the service/repair you are asked to rectify the issue, still make a note of the failure point and also select the rectify option. This will record that there was an issue but the customer requested that it be sorted. This maintains that the vehicle history has been updated with all requirements.



On pressing OK, the vehicle record will be updated and the issue not rectified will be set up as an open Safety Alert. This is a useful feature to hold against the vehicle record and allows other Installers to see the history especially when the vehicle is taken to another Approved Installer to conduct service/repair work.

Step 6. Submit to the Vehicle Register

- At this point, you are ready to submit to the vehicle register either as a service/repair with or without failure points.

Service and Repair: YK57 SRV / WEOYXCCUTR8L4598

View your service details: | [Show All](#) | [Hide All](#)

- Vehicle
- Equipment | [Edit](#)
- Tanks | [Add New](#)
- Open Safety Alerts: 0
- Service / Repair | [Edit Details](#) | [Edit Work](#)
- Failure Points | [Edit](#)

[Submit to Vehicle Register](#) | [Vehicle History](#) | [Exit](#)

- You will be asked to add any missing information and are you sure you want to submit. If OK then the record will be sent to the Public Vehicle register.
- When selecting Yes you are sure, a message will temporarily show that the record is being submitted to the public register.
- By going into the Vehicle History, the open safety alert(s) will be displayed until a future service/repair rectifies it.

Vehicle History: YK57 SRV / WEOYXCCUTR8L4598

Full history of the selected vehicle. | [Show All](#) | [Hide All](#)

- Vehicle
- Equipment
- Tanks
- Safety Alerts - Open: 1**



| Section | Date Added | Ref | Failure Point | Comments | Remedy | Rectified On |
|----------|------------|-----|--|----------|----------|----------------|
| 29/05/10 | Filler | | External filler point(s) do not have a cap or plug to stop ingress of dirt etc. | | Accepted | 29/05/10 11:28 |
| 29/05/10 | Filler | | Flexible filler pipes not stamped as being suitable for use with LPG and free of defects | | Declined | |

29/05/10 Service / Repair

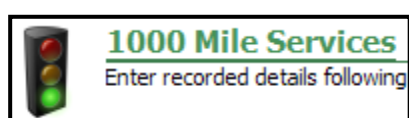
Other Features of the UKLPG Vehicle Register Database

Welcome to the UKLPG Vehicle Register

What would you like to do next?

| | |
|--|---|
|  Start or Continue an Installation Manage your installations. Having searched for a vehicle, start a new installation record, print forms, or select an installation and continue entering information on it. |  Services Due See a list of services due. You can choose whether to look for those due in one month, or select your own timescale. |
|  1000 Mile Services Enter recorded details following 1000 miles service for your open installations. |  Manage Technicians Manage the staff in your company. This list of your technicians will be used when entering installation or inspection details, so that you can select who performed the work. |
|  Start or Continue an Inspection Manage your inspections. Having searched for a vehicle, start a new inspection, print a checklist, or continue entering details on an existing inspection. |  Manage Profile View your company profile. Review and update your company contact information. |
|  Start or Continue a Service or Repair Job Update the history for a vehicle. Having searched for a vehicle, add new details about a service or repair. You can also update any previous warning notes about the vehicle. |  Change Login Details Change your personal details or the password you use to log onto the UKLPG Vehicle Register. |
|  Search the Vehicle Register Search for a vehicle already in the register. You can then see all information available regarding the vehicle including its service history. |  Log Out Log Out from the UKLPG Vehicle Register. |

1000 Mile Service Reviewer



This facility provides a list of vehicles that a technician has installed a gas installation and will be requiring a courtesy/1000 mile check service at some point. This list continues to grow until the vehicle's 1000 mile readings are entered onto the Vehicle Register's Database.

- On clicking the traffic light icon, a list of vehicles will be shown.
- Click on the vehicle to take you into the 1000 mile Service details page. This page pre-populates with the readings at the time of the installation. Update the readings and click OK. The vehicle will now disappear from the 1000 Mike Service Due list.

1000 Mile Service Due

Click a record to complete installation entries.

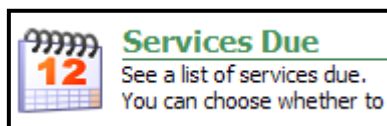
| Installation Date | Service Due | Reg No | VIN / Chassis No |
|-------------------|-------------|----------|-------------------|
| 27/04/10 | 27/05/10 | OV09TBR | 34567898900 |
| 27/05/10 | 27/06/10 | CE58DGLU | WF0PXXWPDP8K51940 |

1000 Mile Service Details.

| | |
|--|------------------------------------|
| Registration Number | OV09TBR |
| VIN / Chassis Number | 34567898900 |
| CO2 Emission After Conversion (Petrol) | <input type="text" value="15.10"/> |
| HC Emission After Conversion (Petrol) | <input type="text" value="19"/> |
| CO2 Emission After Conversion (LPG) | <input type="text" value="15.20"/> |
| HC Emission After Conversion (LPG) | <input type="text" value="18"/> |

OK Exit

12 Months Services Due Reviewer



This facility provides a list of vehicles that have been set for a service in the future. The list will automatically populate with vehicles that are coming due within the next month. A date range is provided to extend that date range.

- On clicking the 12 month calendar a list of vehicles will be shown.
- Use the search button to display a facility to put in a range of dates.
- Clicking on the vehicle will display the Hub page of this vehicle including any open safety alerts and registration number changes.

Tip. If you leave the dates ranges blank and click OK, a full list of vehicles will be displayed with service due date.

The list shows annual services due within one month.
Click on a vehicle to see the full history.

| Annual Service Due | Registration Number | VIN / Chassis Number |
|--------------------|---------------------|----------------------|
| 28/04/10 | MAC1 | WAUZZZ8E44A220630 |

Enter criteria to find services that are due between two dates.

From Due Date

To Due Date

Vehicle History: MAC1 / WAUZZZ8E44A220630

Full history of the selected vehicle. | [Show All](#) | [Hide All](#)

Vehicle

Registration Number Changes

Change Date ChangedFrom
28/04/10 DG04BAA

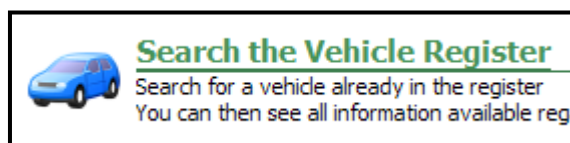
Equipment

Tanks

Safety Alerts - Open: 2

| Section | Date Added | COP Ref | Failure Point | Comments | Remedy | Rectified On |
|---|------------|---------|---|---------------|-------------|----------------|
| 28/04/10 | Tank | | LPG tank not marked as ECE67/01 | | Declined | 08/05/10 14:43 |
| 28/04/10 | Tank | | LPG tank not mounted in a safe location and inside the wheel plan | | Accepted | |
| 28/04/10 | Fuel Lines | | Poliflex type feed pipes not stamped as being suitable for use with LPG | wdwdwdfmccmcc | Not Offered | |
| 28/04/10 Installation | | | | | | |
| 28/04/10 Inspection Failed | | | | | | |
| 28/04/10 Service / Repair (Entries may not be complete) | | | | | | |

Vehicle Register Search facility



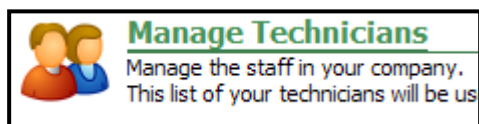
This provides a home page facility to search for the details of a vehicle on the Vehicle Register Database.

- Click on the blue vehicle and you will be asked for a vehicles Registration number or Vin number.
- Once OK is clicked it takes you though the vehicle details screen which allows you to do a number of activities as seen by the buttons e.g. New Service/Repair or interrogate the vehicle history.

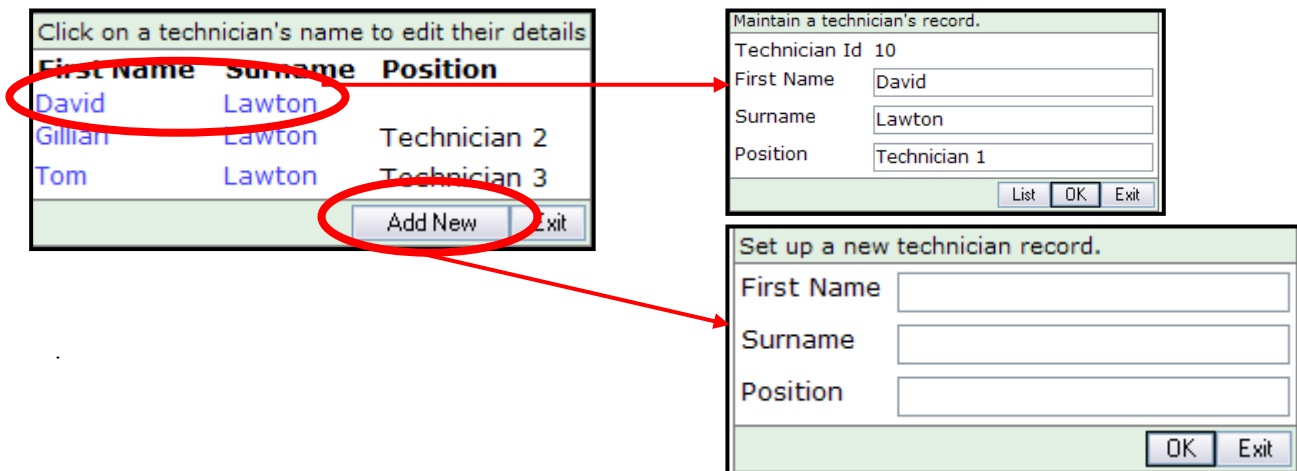
| | |
|---|---------------------------------------|
| Search for a vehicle. | |
| Registration Number | <input type="text" value="YK57 SRV"/> |
| VIN / Chassis Number | <input type="text"/> |
| <input type="button" value="OK"/> <input type="button" value="Exit"/> | |

| | |
|--|------------------|
| Vehicle details | |
| Registration Number | YK57SRV |
| VIN / Chassis Number | WEOYXCCUTR8L4598 |
| Year | 2007 |
| Make | BMW |
| Model | 321 |
| Engine Capacity | 2200 |
| <input type="button" value="New Installation"/> <input type="button" value="New Inspection"/> <input type="button" value="New Service/Repair"/> <input type="button" value="Vehicle History"/> <input type="button" value="Search"/> <input type="button" value="Exit"/> | |

Manage Technicians



This facility allows you to enter the details of new technicians and change the details of existing technicians that UKLPG have received details about their qualification status.



The diagram illustrates the workflow for managing technicians. It starts with a list of technicians. A red circle highlights the 'First Name' and 'Surname' columns, with an arrow pointing to the 'Maintain a technician's record' form. Another red circle highlights the 'Add New' button, with an arrow pointing to the 'Set up a new technician record' form.

Click on a technician's name to edit their details

| First Name | Surname | Position |
|------------|---------|--------------|
| David | Lawton | |
| Gillian | Lawton | Technician 2 |
| Tom | Lawton | Technician 3 |

Buttons: Add New, Exit

Maintain a technician's record.

Technician Id 10

First Name: David

Surname: Lawton

Position: Technician 1

Buttons: List, OK, Exit

Set up a new technician record.

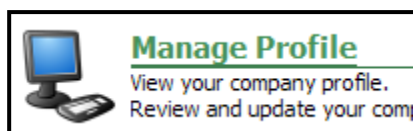
First Name: []

Surname: []

Position: []

Buttons: OK, Exit

Manage Profile facility



This provides a facility to maintain your company profile

Maintain your company profile.

Installer Id 9

Name: D Lawton Enterprises

Contact: David Lawton

Address: 15 ACACIA AVENUE
HEMEL HEMPSTEAD
HERTS

Postcode: HP1 2HP

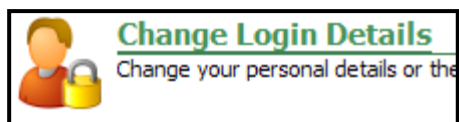
Telephone: 01442 567899

Email: david_lawton@hotmail.com

Fax: 01442 673459

Buttons: OK, Exit

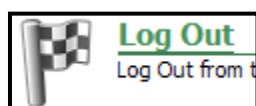
Change Login Details



This provides a facility to change your log in details including changing your log in password

| Check your contact details or enter a new password, and confirm it | |
|---|---|
| First Name | <input type="text" value="David"/> |
| Surname | <input type="text" value="Lawton"/> |
| Email | <input type="text" value="david_lawton@hotmail.com"/> |
| Telephone | <input type="text"/> |
| Change Password | <input checked="" type="checkbox"/> |
| New Password | <input type="password"/> |
| Confirm Password | <input type="password"/> |
| <input type="button" value="OK"/> <input type="button" value="Exit"/> | |

Log Out



This allows you to log out.

| | |
|---------------------------------------|--|
| Thank you for using UKLPG | |
| To log in again, click below | |
| <input type="button" value="Log in"/> | |